Timeline and Task List for Application to the Masters Transition Specialist Program, 2019-2020*


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Tasks:

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<tr>
<td>November-December 2018</td>
<td>January 2019</td>
<td>Early February 2019</td>
<td>March 15 2019 Application DEADLINE</td>
<td>April (approximate)</td>
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1. Prepare for the GRE. Draft the letter of intent (i.e., a statement of personal goals and reasons for seeking admission). Contact three persons to write letters of recommendation to the graduate school. See all procedures at http://sped.usu.edu/masters-sp ed-admission/ See graduate school application procedures at http://www.usu.edu/graduateschool/apply /

2. Take the GRE exam. Official GRE exam results are received in two weeks. This allows time to retake the exam if necessary. Follow up on letters of recommendation. Submit draft of letter of intent to a friend for editing.

3. Final preparations and organizations. Make sure letters of recommendation have been sent to the graduate school. Write a final draft of the letter of intent.

4. By the fifteenth of March, make sure your application, letter of intent, official transcripts, GRE results and letters of recommendation have all been submitted to the School of Graduate Studies. See application procedures at http://www.usu.edu/gradua te school/apply/

5. Decisions are rendered by the Masters Committee on student’s application. Soon thereafter, students will be notified of the decision.

*The following are considered minimum requirements for admission to the special education master’s program: (1) Grade point average of 3.0 on the last 60 credits of college work; (2) Graduate Record Examination test with scores at or above the 40th percentile; and (3) recommendation for graduate study from people well acquainted with the applicant’s and/or professional experience or potential. Applicants are strongly encouraged to have had teaching experience.